



## Cast / Crew Information Packet

This information packet is designed to answer any questions you may have. Please read thoroughly since things may have changed since last season. We also need a new Bio Sheet completed so we can have your most recent information on file.

### FAQs

#### **If I am working, what commitment will be expected?**

All people working the event (paid and volunteer) will be required to come to our “Dress Rehearsal” on September 29<sup>th</sup>. We will do makeup, go over safety procedures and give each person time to practice in their position. Plan to be here at 6pm. We expect to be done by 11pm that evening. We also ask that all actors show up **at least** 1 hour early each night we are open. This gives us time to help with makeup, costumes, and make last minute cast adjustments.

In addition to the Dress Rehearsal night, there will be 1 practice night for each scene. There are 6 practice nights, so you will just need to pick the one that fits your schedule best and sign up for that. The practice nights will be less formal than Dress Rehearsal and allow us to coach each scene a little more in depth, so you will be ready to test it all out on Dress Rehearsal night. We will give you the options for practice nights once we announce the cast list for this year.

#### **If I'm in a paid position, how does the pay get calculated?**

We will pay based on the operation hours of the event, starting when we open that night. You will not receive payment for the Dress Rehearsal or makeup and costume time. If we close early or cannot open due to inclement weather, you will be paid for the time we were open that night, if applicable. Payment is only based on the times we are entertaining our customers for the nights you are present. You must also work ALL nights we are open to receive payment.

#### **When will I receive the money I earn?**

If you are in a paid position, **we will mail checks on November 9th**, if you have worked all nights as agreed. Please do not ask to come pick yours up. All checks will be mailed the same day. Please make sure we have your correct name and mailing address. Please do not ask to pick up your check in person as there are too many cast members to coordinate with.

#### **Why is ZF asking for volunteers instead of paying everyone?**

We are still a relatively new event and paying for some of our initial investments. So the expenses are large. Each volunteer is a blessing and helps us get closer to knowing we will be able to run ZF for a long time to come.

#### **Can I bring a friend to help me on the night(s) I work?**

No. We can only have cast members who have gone through the steps like you have to fill out a questionnaire and earn an assigned role.

### **Will ZF provide my costume?**

We will have some costumes, but you may prefer to find your own. We will discuss this with you individually, depending on the role you are given. Work boots of some sort would be best since you will be walking in woods. **No white tennis shoes** are allowed. If you do not have these items, I would suggest checking the local thrift stores.

### **Will ZF provide the makeup?**

For most actors, we will have a person on staff to work on your makeup. If you are someone who needs minimal makeup or uses a makeup, you may not need to be early for makeup time. We will discuss this with you individually.

*Many roles require a mask to be worn, so please be prepared to wear one if your position requires a mask. If a mask is required, ZF will provide it for you.*

### **What are some important things to remember?**

1. Zombies (and all other actors types) never talk on cell phones! One zombie, ghost or monster on a cell phone call and you've ruined the experience for the customers. Leave your cellphone in your car, if possible. If you must have it with you, **DO NOT** use it on the trail during the event. The glow of the cell phone can be seen far away. If you are seen talking or texting on a cellphone in a position viewable by customers, **YOU WILL BE ASKED TO LEAVE**. If your cellphone is heard ringing in a position noticeable by customers, **YOU WILL BE ASKED TO LEAVE**.
2. Stay in character at all times, even going to and from the bathroom or actor camp.
3. **NEVER** touch or chase the customers. The trail is a natural walking trail and therefore has many inherent dangers. We want the customers walking slowly at all times.
4. October temperatures vary, but you should expect some cold nights. Dress in layers.
5. We recommend bringing a bottle of water, a flashlight, and small snack each night.

# Returning Cast Bio Sheet

*PLEASE WRITE LEGIBLY. WE NEED TO BE ABLE TO READ WHAT YOU WRITE.*

Date \_\_\_\_\_

Legal Name \_\_\_\_\_

Nick name, if different \_\_\_\_\_

Age \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_

*(we need a valid email to communicate with you, please write legibly)*

Mailing Address: (this is where we will mail your check if you are paid)

(Street or PO Box) \_\_\_\_\_

(City, State, Zip) \_\_\_\_\_

Are you in school (high school or college)? If so, where? \_\_\_\_\_

Are you currently employed? If so, where? \_\_\_\_\_

What hours do you usually work and will that affect your ability to act at ZF? \_\_\_\_\_

Are you on Facebook? If so, have you liked the Zombie Farms of Athens page yet? If you haven't, do you promise to do so and share it with your friends/family?

\_\_\_\_\_

Do you have any unique talents or skills we don't know about?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Although we cannot guarantee what role you will be assigned, we would like to know where you think you would be the most valuable in the event. Please place in order of your skills and desires (1 as most desired). Pick as many as you like. If there is anything you **would not do**, please put an X beside that role.

\_\_\_\_\_ I liked the type of role I played last year.

\_\_\_\_\_ Monster or Zombie

\_\_\_\_\_ Behind the scenes actor (may control a prop or device, but may also interact/scare the customers directly)

\_\_\_\_\_ Trail Guide (positioned along the trail as actors, but with the primary goal of keeping the customers on the correct trail)

\_\_\_\_\_ Customer Service or Technical Team (may help greet customers, controlling a prop, collecting tickets, getting customer feedback, or directing customers)

\_\_\_\_\_ Makeup help

\_\_\_\_\_ Equipment Manager (will work with supervisors to keep lights and sound systems working properly – may still have to be dressed as a zombie or other character)

\_\_\_\_\_ Security Team

\_\_\_\_\_ Upfront customer service

Based on your choices above, which role do you think you would be most suited for and why?

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**We will have dress rehearsal on September 29th. You will be required to come to that night to practice. Can you do so?** \_\_\_\_\_

**We will be open all 4 weekends on Friday and Saturday nights in October from 7:30pm-midnight (some nights could go later). Cast and crew will need to arrive NO LATER THAN 6:30. Will that be a problem for you?**

\_\_\_ No \_\_\_ Yes (please explain) \_\_\_\_\_

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**How physically fit would you rate yourself?**

(We ask this because many positions will require constant walking and physical activity)

\_\_\_ Very fit \_\_\_ Above average \_\_\_ Average \_\_\_ Below Average \_\_\_ Not fit

**Do you have any physical limitations that would keep you from taking a position that would keep you on your feet 4 hours? If so, please explain.**

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**What type of position are you requesting?**

\_\_\_\_\_ I would like to be considered for a paid position and can work all 8 nights plus dress rehearsal. (We will be open every Friday and Saturday in October)

\_\_\_\_\_ I can work all nights plus dress rehearsal, and am happy to do so as a volunteer. I want to help Zombie Farms however I can!

\_\_\_\_\_ I cannot work all nights, but would like to be a volunteer crew member. I can attend dress rehearsal. If so, please give us the dates you would be available. We must be able to count on you for these dates, so we can schedule our cast accordingly.

Dates I am available: \_\_\_\_\_

Do you have Health Insurance? \_\_\_\_\_

Do you have a means of transportation or the ability to get to and from the event each night?

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Are you a smoker? \_\_\_\_\_

If so, can you refrain from smoking while on the trail? \_\_\_\_\_

Do you steal money or items from others? \_\_\_\_\_

Are you prone to violent reactions when dealing with other people? \_\_\_\_\_

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Have you ever been convicted of a felony? \_\_\_\_\_

***If yes, please explain on the back of this page.***

We may run background checks on our actors. Is that okay with you? \_\_\_Yes \_\_\_No

Is there any other information you would like to share with us? (use the back of the page, if necessary)

## ZOMBIE FARMS LLC – THE DARK TRAIL

### CAST MEMBER'S RELEASE OF LIABILITY AND DAMAGE WAIVER

I \_\_\_\_\_ will participate in Zombie Farms LLC during the 2018 season. My selected role is as an independent contractor in this event. As part of my duties I will be monitoring guests for safety violations. As an Independent Contractor for this event, I understand that Management must be notified of all incidents relating to guest problems, equipment failure, and safety violations.

As an on-site Independent Contractor, I understand that my actions (both good and bad) are viewed by the public and directly affiliate me with Zombie Farms LLC, and the owners and sponsors. I understand that if my actions are deemed inappropriate, my assignment will be terminated immediately and that I will be removed from the event without advance notice.

I do not hold Zombie Farms LLC, the property owners and/or affiliates/sponsors of this event responsible for damage or loss of property, and/or injury or death to myself while participating in the Zombie Farms LLC. I fully acknowledge the risks of participating in this event and hereby forfeit my right to penalty, lawsuit, and/or legal action against the stated parties.

I agree to hold confidential any information I learn about the Zombie Farms LLC operation, scenes, or management. I will not share this information with outside people.

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Print your name legibly, please

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Signature

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Date